

AFFIDAVIT OF LOSS

I, _____, of legal age, Filipino, single/married, and resident of _____, after being duly sworn according to law, hereby depose and state that:

1. I am the [holder / custodian / registered owner] of [Describe here the item/document/paper lost including Serial No., if any (Example: Passbook No. 12345, ATM Card No. 12345678, Credit Card No. 123-456-7890, Passport No. AA123456)] issued by the [Insert Name of Issuing Company / Office / Department (Example: Banco de Oro, Department of Foreign Affairs, etc.)] on [date of issuance] at [place of issuance, if any].

2. Sometime in [State here approximate time (i.e. day/month/year) of loss], I lost the above [Insert name of item/document/paper] under the following circumstances:

[Here briefly narrate how the item, document or paper got lost or was probably lost]

3. Despite diligent efforts exerted, I could no longer locate, find or recover the said [Insert name of item/document/paper], and to the best of my knowledge, the same is truly lost.

4. The said [Insert name of item/document/paper] has not been confiscated by any officer of the law or the issuing office or agency due to the violation of any law, statute, order, rule or regulation.

5. In the event that the lost [Insert name of item/document/paper] should hereafter be found or located, I undertake to forward or surrender the same to [Insert Name of Issuing Company / Office / Department] for appropriate disposal.

6. I am executing this Affidavit to attest to the truth of the foregoing statements and to request the issuance of a new [Insert name of item/document/paper] in lieu of the one which was lost.

AFFIANT FURTHER SAYETH NAUGHT.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ at _____.

[Signature above Printed Name of Affiant]

Affiant

SUBSCRIBED AND SWORN to before me this _____, affiant exhibited to me his/her Competent Evidence of Identity by way of _____ issued at _____ on _____.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.